



**TAQSIMA ĊENTRALI TAL-VIŻA
CENTRAL VISA UNIT**

**DOCUMENTATION REQUIRED FOR STUDENT NATIONAL VISA
(FOR VISAS OF MORE THAN 90 DAYS)**

- 01** Fully filled in Visa Application form signed by the applicant;
- 02** **Passport:** Passport must have a validity of 10 months;
- 03** **1 Passport Photo** according to ICAO Standards;
- 04** **VFS Appointment letter:**
The application must be submitted at least 9 weeks before the commencement date of course;
- 05** **School Enrolment letter** which should include the following details clearly:
- Institution Name (as registered with MFHEA);
 - Full Course Name (as listed on MFHEA website);
 - MQF level;
 - Number of ECTS;
 - Duration of course (in months) covered by the letter and type (Full Time or Part Time);
 - Course hiatus periods (such as easter and summer holidays);
 - Course hours per week, specifying contact hours;
 - Address where the students will attend lectures.
- 06** **Bank Statement of the last 3 months** attached with a recent bank certificate showing adequate funds to support the applicant's stay in Malta.
The funds must amount to at least 75% of the national minimum wage for every month of study.
If the student will be sponsored the following documents are also required:
- i. Sponsor's Bank Statement (last 3 months);
 - ii. Signed Declaration letter from sponsor;
 - iii. Copy of sponsor's identification card (front and back) or passport bio page.
- 07** **Copy of International Bank card** the prospective student will be using to access funds in Malta (Front & Back);
- 08** **Medical and Travel Insurance:**
For students following **MQF level 5 and over** and are eligible to apply for a study residence permit once in Malta:
- Valid for Schengen area;
 - Minimum medical coverage of €30,000;
 - Covering a minimum of 91 consecutive days from first point of entry in Schengen area;
 - Must be valid for study purpose;
 - If the insurance policy does not display this information on the certificate of insurance, the table of benefits will be required.
- For students following **MQF level 4 and under:**
- Valid for Schengen area;
 - Minimum medical coverage of €30,000;
 - Valid for all duration of stay, starting from first point of entry in Schengen area and ends upon exit from Schengen area;
 - Must be valid for study purpose;
 - If the insurance policy does not display this information on the certificate of insurance, the table of benefits will be required.

09 Prospective flight tickets:

- Full flight itinerary to Malta must be provided indicating students name, date of flight and all stops;
- Entry ticket must be two weeks max prior to course commencement date;
- If the course is less than six months, return tickets following the end of course is required;

10 Proof of prospective accommodation (first 14 nights from date of arrival in Malta);

Must be in applicant's name;

- a. If provided by the school; the school must provide a letter with the school's letterhead, signed and stamped, and stating name, surname, passport number, address & duration of accommodation; OR
- b. For applicants renting accommodation:
Registered lease agreement signed by both parties which stipulates the duration, home address, and name of applicant, and amount of rent; OR
- c. For cases where the host will be providing the applicant with free accommodation:
 - i. Declaration of proof by the host, signed and stamped by a local lawyer or notary;
 - ii. A copy of the host's Identity Card;
 - iii. Proof of the host's link to the residence – applicable if the applicant will be accommodated at a secondary address.
Proof of residence can be a contract of sale, lease agreement or utility bill. OR
- d. For applicants who will be staying in a hotel/short-term rental/vacation rental:
Hotel/short-term rental/vacation rental Booking will be required with a minimum of 14 consecutive nights from date of prospective arrival in Malta.

11 In case of minors the following documents are also required:

- i. Birth certificate (original and translated in English by an official translator);
- ii. A copy of parents' passport;
- iii. Parents' consent letter (original and translated in English);

12 Fees to be settled by credit/visa card:

Standard fees [for next day appointments]:

- i. 0-5 years: Free;
- ii. 6-11 years: €50;
- iii. 12 years upwards: €100;

Extended fees [for appointments within 3 weeks]:

- i. 0-5 years: Free;
- ii. 6-11 years: €50;
- iii. 12 years upwards: €150.

All documents should be submitted in English

Any documents requiring translation must be ordered from the approved list of authorised translators, accessed through the following link:

<https://identita.gov.mt/public-registry-sec-page-translators-list/>

It must be ensured that email addresses are correctly written when submitting the visa application as official communication will be communicated via email.

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